

SUSTAINABLE PROCUREMENT POLICY

PURPOSE

- Achieve value for money through the application of sustainable procurement principles including important consideration of environmental, community and corporate sustainability needs;
- Support the business operational and commercial objectives, with innovative responsive procurement solutions, systems and processes;
- Ensure probity and accountability standards are maintained and are transparent and consistent with community expectations of a Government Owned Corporation, and align to the requirements of the State Procurement Policy;
- Advance Government Priorities including local industry development.

POLICY STATEMENT

Ergon Energy will strongly contribute to the advancement of corporate, community, local industry and environmental sustainability outcomes through all of its procurement activities.

Procurement activities will be undertaken in accordance with established probity and governance standards as provided in the [State Procurement Policy 2010](#).

Procurement decision making will be driven by sustainable procurement outcomes that align with the principles contained in electricity sustainable procurement (SPEC) roadmap.

Sustainable procurement initiatives will substantially align with Ergon Energy's strategic objectives and be achieved with the support of committed proficient technical, operational and commercial planning. This planning will enable deliberate, structured and considered approaches to the professional management of Ergon Energy's procurement function.

Notwithstanding the above, emergent situations including but not limited to disasters, external third party pressures etc will from time to time require Ergon Energy to respond in a manner that does not enable proper planning nor compliance with this procurement policy.

A Corporate Procurement Plan will be maintained, reviewed, updated and approved prior to the commencement of each financial year. This plan will be flexible and responsive to the ever changing needs of the Corporation.

Sustainable Procurement measures will be developed, introduced and regularly reviewed for the purpose of assessing and reporting Ergon Energy's sustainable procurement performance.

Ergon Energy commits to work with other utilities on joint sustainable procurement initiatives where it is determined to be commercially beneficial and legitimate to do so.

IMPLEMENTATION

This policy applies to all categories of goods and services procured by Ergon Energy

All Ergon Energy employees (full time, part time, temporary and casual), contract managers, consultants and project resources engaged by Ergon Energy are required to comply with the policy and established business rules.

Ergon Energy managers are ultimately responsible and accountable for their work group's compliance with the established policy, business rules and outcomes.

Ergon Energy's Fleet, Procurement and Logistics Group will ensure that an appropriate Sustainable Procurement Policy, Business Rules, Corporate Procurement Plan and compliance reporting are made available in a timely manner and as required by Ergon Energy.

SUSTAINABLE PROCUREMENT POLICY

REFERENCES

- [EP07](#). Employee Code of Conduct
- [EP10](#). Ergon Energy Travel Policy
- [EP44](#). Entertainment and Hospitality Policy
- [EP76](#). Corporate Card Policy
- [MP000200R100](#). Sustainable Procurement Policy Business Rules
- [MP000201R100](#). SPEC Sustainable Procurement Road Map (Reference)
- [MP000901F110](#). Probity Plan
- [Ergon Energy Corporate Procurement Plan](#)
- [Government Information Technology Contracting \(GITC\) Framework Version 5.01](#)
- [Integrity Act 2009](#)
- [Queensland Government Better Purchasing Guides](#)
- [Queensland Government Local Industry Policy](#)
- [Queensland State Archives: General Records Disposal Schedule for Administrative Records](#)
- [Right to Information Act 2009](#)
- [State Procurement Policy 2010](#)
- [Competition and Consumer Act 2010](#)

DEFINITIONS

Sustainability: "Sustainability is the development of strategies that meets the needs of the present without compromising the ability of future generations to meet their own needs.

Such strategies include:

- The avoidance of unnecessary consumption and management of demand;
- Minimising environmental impacts of the goods and services over the whole of life of the goods and services;
- Ensuring socially responsible practices, including compliance with legislative obligation to employees;
- Seeking value for money over the whole of life of the goods and services, not just in the initial cost."

Procurement: Procurement is the acquisition of goods and/or services at the best possible total cost of ownership, in the right quantity and quality, at the right time, in the right place for the direct benefit or use of corporations, generally via a contract. For the purpose of this policy "purchasing" has the same meaning.

Good and Services: As defined by the Australian Tax Office (ATO).

ENFORCEMENT

Failure to comply with the requirements of this policy may result in disciplinary action, such action may include termination of employment for serious or consistent breaches.

CATEGORY

All Sustainable Framework categories apply to Sustainable Procurement including Economic, Environment, Community, Culture and Governance.